



## SPRING RECITAL HANDBOOK 2011-2012

Dear ADA Dancer and Families,

All ADA students are invited to participate in ADA's Amazing & Entertaining end of the season Spring Recital! This year's recitals will be held on **May 25 & 26, 2012** (Memorial Weekend), which will be held at Westlake High School's Community Performing Arts Center (WHS PAC), 4100 Westbank Dr. Austin, TX 78746.

### **Students will participate in 1 of the following show times\*:**

**Recital #1:** Friday, May 25<sup>th</sup>, 7:00pm

**Recital #3:** Saturday, May 26<sup>th</sup>, 3:00pm

**Recital #2:** Saturday, May 26<sup>th</sup>, 11:00am

**Recital #4:** Saturday, May 26<sup>th</sup>, 7:00pm

Go to studio website, [www.alisasdanceacademy.com](http://www.alisasdanceacademy.com), click on *class information* page and view class schedules in order to verify which recital(s) your child will be participating in.

*\* Students that take multiple classes throughout the week could be in more than 1 show time.  
Austin's Dance Elite, Gravity Dance Company and ADAPC members could participate in all 4 show times.*

## Philosophy, Policies, and Procedures

Dear Parents and Students,

For the past fifteen years, Alisa's Dance Academy has provided students with an exciting performance experience through its May Spring Recital. The annual staple of the dance school, the recital conjures images of childhood in America for many. It's a rite of passage for thousands of youngsters, a chance to shine in front of family and friends that they anticipate with nervous excitement.

The recital offers ADA students a professionally directed performance that allows them to present to their families and friends the results of a year's hard work, dedication, and progress.

A big part of the dance training process includes learning through performance. The experience helps build self-esteem, self-assurance, and contributes to a sense of confidence. Although performance opportunities can help prepare some students for a possible career in dance, they also contribute to children's success in non-dance activities. That onstage experience can result in better in-school presentations, improved social skills, and strong interview skills for future college or job opportunities. The studio rehearsal process is a tremendous learning experience as well. It helps the children develop retention skills, and by working with their classmates on a group performance, they learn the positive aspects of working as a team to create the best end result.

Dedication to recital commitments is the responsibility of both students and their parents. We've created this handbook in an effort to clarify what we expect from you in terms of commitments and responsibility to the annual spring recital, the school, and other students and parents.

## PART 1: The Commitment

### Important Dates

By allowing your child to participate in Alisa's Dance Academy's recital, you commit yourself and/or your child to the following dates and events.

Date	Activity	Where
October 10	Costume measuring begins	At the studio during regular class time
October 15	Costume order form & payment deadline	To be dropped of @ Studio Office
November 1	Costume orders & Performance fees orders are non-refundable	
December 1-15	Option to confirm costume sizing and make any necessary changes	Studio office
February 15	Recital performance payments processed	Studio Office
March 1	Backstage Mom sign-up begins & Recital Volunteer sign-up deadline	At the studio with your child's teacher
March 26	3, 7, and 10 year award's list posted	Studio Lobby News Board
March 26	Costumes will start to be distributed in class, as we receive them	At the studio during class time
April 2	Picture Ordering begins & Show Order will be posted	At the studio office Studio Lobby News Board
April 20 Lakeway April 26 Westlake	Deadline to order recital pictures	Drop off order form @ Studio office
April 23-27 Lakeway April 28-May 4 Westlake	Recital photo shoot weeks at each studio location	At the studio during regular class time
May 1	Spring Recital Tickets on Sale	At your Studio Location Office
May 5	Recital flower pre-order deadline	Drop off order form @ Studio office
May 11-24	Award & Parent visitation week, during the last 15-20 minutes of class time	At the studio during regular class time
May 25	Deadline for recital DVD pre-orders	Drop off order form @ Studio office
May 25 & 26	Recital Days <i>See cover page for show times &amp; for your exact show time see class schedule on studio website</i>	Westlake H. S. Performing Arts Center, 4100 Westbank Dr.

### Updates

As the season progresses, additional recital information or updates will be posted on the studios website, [www.alisasdanceacademy.com](http://www.alisasdanceacademy.com), in monthly E-Newsletters, by e-mail and on the school bulletin board. Make it your responsibility to keep abreast of this important information. Our goal is to make the recital an organized, exciting experience for everyone involved. It's a team effort; students, their parents, the teachers, and the director are key players in the show's success.

### Home Study

To ensure that the students feel confident about their performance, we ask parents and guardians to encourage them to rehearse their recital choreography on a regular basis. You may speak with your child's instructor about having a copy of the dance music. You must provide a blank

recordable CD, be sure to put student's full name, class day & time and teacher's name on the CD.

➤ **Our goal is to make the recital an organized, exciting experience for everyone involved.**

## **PART 2: Costumes**

We spend many hours determining the correct costumes for each class. They are always age-appropriate and of the highest quality possible. Combo students will need one costume for each combo class; Little Dreamers will have a 2-in- costume; all other students will need one costume for each subject they train in. Costumes include all accessories (hats, gloves, etc.), but not tights or shoes.

### **Costume Orders**

In an effort to ensure that costumes are delivered in time for school photographs and an organized distribution to our students, costume orders are placed very early in the dance season. Costume manufacturers do not accept cancellations or offer refunds; therefore the school does not refund costume fees.

Costumes will not be ordered until they are paid for in full. Parents or guardians accept full responsibility for all expenses, including surcharges and postage for costumes that are ordered late. Alisa's Dance Academy is not responsible if costumes are not received in time for the recital due to late payments.

### **Costume Expense**

The estimated cost of costumes is \$58 for combo students; \$68 for Little Dreamers and \$63 for all other students. Any special orders, including extra-large sizes, may require an additional charge (determined by the costume company). Additional charges are the sole responsibility of the parent or guardian. Accessories, such as headpieces or gloves, are included in the cost of the costume. Tights and shoes are not included.

### **TIPS: How to Order Costumes**

- ✓ **Fill out recital permission and costume order form whether participating in recital or not.**
- ✓ Complete the costume order form provided in this packet and return with costume fees no later than **October 15.**
- ✓ Costume forms turned in and/or paid after Oct. 15 will need to add an additional \$5 late fee per costume.
- ✓ Costume forms turned in and/or paid on or after Dec. 1 will need to add another additional \$5 rush fee per costume.
- ✓ Payment plans are available. This can only be set up with an automatic credit card draft or post dated checks. Contact the studio office for details.
- ✓ Please, make checks payable to Alisa's Dance Academy and SEPARATE from other studio & company fees.
- ✓ Credit cards accepted: Visa, MasterCard and Discover. **If you have an automatic credit card draft and wish for us to debit your card you must still fill out costume form and turn into office by October 15.**
- ✓ As of November 1, all costume fees are NON-REFUNDABLE, NO EXCEPTIONS!

➤ **Costumes are always age-appropriate and of the highest quality possible.**

### **Sizing**

Costume measuring begins during the week of October 11, during scheduled class times. Each student will be measured in order to determine his or her proper costume size(s). November 15-20

parents are invited to stop by the studio office to view their child's chosen size, based on measurements. You can make adjustments during this provided week; however, your signature indicates that you take full responsibility for any necessary costume alterations.

### **Alterations**

Although rare, alterations are sometimes needed after the costumes have been distributed and are the sole responsibility of the student's parent or guardian.

### **Distribution**

Costumes will be distributed in class starting the week of March 26. Only costumes of student accounts that are free and clear of all outstanding balances for the season (including tuition) will be allowed to be taken home. Otherwise costumes will be held at the studio office until account is clear.

### **Withdrawal**

No refunds will be made if a parent or guardian withdraws a child from the school on or after November 1. Parent or guardians may pick up purchased costumes at the school at the time of general costume distribution and up to 14 days after the performance. Costumes not picked up after 14 days will be donated to charity.

### **Photos**

To ensure that there are no costume problems, students should not wear their costumes, accessories, or tights prior to the photo session or performance. Class photos will be taken during class time starting on the following dates for each studio location: April 23-27 (Lakeway); April 28-May 4 (Westlake).

### **Costume Care**

We recommend that each student's name be placed in his or her costumes, shoes, accessories, and tights. Place extra costumes in a garment bag with your child's name on the outside. Pack accessories in a clear plastic bag with your child's name on the bag and on each item. Hats should be stored in a hatbox or similar container to prevent damage. Steam carefully all costumes prior to pictures and the performance. Please do not iron or wash any costumes in your washing machine; dry clean them only (after the recital).

➤ **We recommend that each student's name be placed in his or her costumes, shoes, accessories, and tights.**

#### **TIPS: COSTUME COMMON SENSE & SUGGESTIONS**

- ✓ **Always have a second pair of tights available.**
- ✓ Place costumes in a garment bag for travel.
- ✓ Carry hats in a hatbox or container to prevent them from damage.
- ✓ Keep away from direct sunlight.
- ✓ Hang and steam costumes before each performance.
- ✓ To keep tutus fluffy, hang upside down on a skirt hanger.
- ✓ Place your name in all costumes and shoes.
- ✓ Never put costumes in washing machine or dryer.
- ✓ Store costumes up high away from pets and younger siblings.

## PART 3: Performance Fees

### Cost

The Spring Recital is open to all family members and friends to attend, the dancers truly love showing off their hard work to a Full Audience! In order to execute such a grand end of the season performance at a beautiful theater, the studio must allocate for such expenditures.

A *Spring Recital Performance Fee* of \$55.00 per student or \$80.00 per family is assessed to help cover partial costs for the recital and theater rental. For each dancer the performance fee includes: **2 FREE Recital Tickets per student/family, Free ADA Recital T-Shirt per participating student and a Free Show Program.** Families or students performing in more than 1 spring recital will need to choose which show they prefer to receive their 2 free tickets for and purchase any additional.

The studio cannot rely solely on performance fees to cover all of the theater and recital expenses. Instead of increased performance fees, ADA offers additional theater tickets for sell for all of your friends and family members to attend the performance. Please see *Part 8* of this handbook for information on purchasing additional tickets for recital.

Keep in mind that as of November 1, performance fees are NON-REFUNDABLE ~ NO EXCEPTIONS.

### How to Pay

A postdated check (dated Feb. 15, 2012) must accompany costume form & fees. For those who have automatic credit card debit accounts setup please check with the studio office to insure that performance fee is checked off on your credit card authorization form and we will automatically debit your card on February 15. If you do not have a credit card on file with us, but wish to only have the performance fee debited on February 15, you may either ask for a form at the studio office or download and print it by going to the studio website under the class information page.

## PART 4: Tights, Shoes, Hair, and Makeup

### Tights

To ensure that there are no discrepancies in color and style, students are required to have the following tights for their classes. Teachers will send home with every costume a detailed "*Costume Information & Instruction Form*" with exactly what will be needed for pictures and performance.

For your convenience the appropriate shoes and tights are stocked and available at Dancer's Closet. Bring your "*Costume Information & Instruction Form*" (not this packet), to Dancer's Closet and receive 10% off your purchase. Be sure to purchase the correct style. Please purchase new tights for the recital, and do not wear or wash them before pictures or performance. (Note: Having a second pair of tights on hand offers students and parents a great sense of security.)

Level	Required Tights
All Ballet Classes	BLOCH® Pink full footed
Jazz, Tap, Lyrical, Hip Hop & Musical Theater	BLOCH® Light Tan full footed
Other options for classes listed above	BLOCH® Black full footed Black Seamless Fishnet BLOCH® Light Tan footless

### Shoes

The following shoes are required for all students in the appropriate classes. All young girls' tap shoes must have black elastic (remove all ties) & all ballet shoes MUST have elastic straps.

<b>Girls</b>	<b>Boys</b>
Pink ballet shoes	Black ballet shoes
Black tap shoes	Black tap shoes
Black jazz shoes	Black jazz shoes

### **Hair and Makeup**

All female students may wear makeup for the recital: red lipstick, blush, eye shadow (not blue), and mascara. For the boys, a little blush works well, but not required.

Uniform hairstyles are required. All female students must wear their hair curly with sides pulled back securely half-up/half-down. Be sure to bobby pin back short "flyaways" and use plenty of hairspray.

➤ **Having a second pair of tights on hand offers students and parents a great sense of security.**

## **PART 5: Be Prepared**

### **Pre-Planning**

The recital isn't a one-day activity. Gather all costumes, accessories, shoes, and makeup several days in advance so you'll know if something is missing or isn't right. Make a checklist of your child's routines, listing their costume, tights, shoes, and any accessories, and refer to it to make sure you have all your supplies before going to the theater. Keep in mind that costumes and accessories lost or destroyed are not replaceable and will prohibit the student from participating in the recital.

Bring at least one extra pair of tights of each color. Also bring extra hair gel, hair nets, bobby pins, and hairspray.

#### **TIPS: OTHER HANDY EXTRAS**

- ✓ Baby wipes/Shout wipes (to fix makeup mistakes or wash hands)
- ✓ Baby powder (for itchy costumes)
- ✓ Safety pins (for emergency costume repairs)
- ✓ Clear nail polish (to repair minor holes or runs in tights when there isn't time to change them)
- ✓ Your pain reliever of choice
- ✓ Band-Aids (the "invisible" kind)

## **PART 6: Awards**

### **3, 7 and 10 Year Awards & Perfect Attendance Certificates**

A student receiving a trophy for consecutive years at Alisa's and/or receiving perfect attendance certificates, will be awarded them during the last 15 minutes of their class time, May 11-24.

10 year students will be presented with the 10 year diamond necklace on stage prior to intermission at their scheduled recital time.

## **PART 7: Rehearsal**

### **Studio Rehearsal**

The month of May, rehearsal will take place in the studio during regular class time. Attendance during the spring months is extremely important. Parents are welcome to visit the *last 15-20 minutes* of their child's class starting May 11-24.

## Dressing-Room Etiquette

Students must respect other students' space and property in the dressing rooms. The students will spend more time in the dressing rooms than onstage or in the auditorium, so please do your best to keep them organized and clean. No food or drink is allowed in the dressing rooms.

There will be separate dressing rooms for female & male students. Please, keep in mind that there will be various ages sharing dressing rooms, therefore no male (dads included) will be permitted in female dressing rooms.

## PART 8: Recital Tickets

### Ticket Policies

Each student/family receives 2 Free tickets per paid performance fee. Additional tickets go on sale May 1 and the cost per ticket is \$7. All tickets are General Admission and are on a first-come first-serve basis. All studio accounts (tuition, costumes, etc.) must be paid in full before any family member may purchase recital tickets. Tickets also include a free show program.

Each member of the family must have a seat. Please, No children will be allowed to sit on a parent's lap. If younger siblings would be uncomfortable remaining seated for two hours, please don't bring them to the recital. Children who are running around the auditorium are distracting to audience members. All of our recitals are considered family entertainment and are approximately two hours in length.

### Schedule for Purchase (May 1)

Sales will begin **May 1** at Alisa's Dance Academy at **9am-1pm & 2pm-6:30pm**. Phone and email orders will not be taken on May 1. At this time you may also pick up your 2 free tickets as well. Tickets will not be available prior to May 1 for early purchase.

Starting **May 2** ticket sales will open to the public at regular posted studio office hours.

➤ **Tickets will be available on a first-come, first-served basis as of May 1.**

## PART 9: Student Drop-Off and Pickup

### Recital Performance Arrival and Dismissal

Parents or guardians must bring students 45 minutes prior to show start time to dressing room area and check-in with designated backstage mom or dressing room manager for your class. Parents and guardians dropping off must exit the dressing room area immediately at this point to free up space in this area. All students must stay in the dressing room in their area designated by class song title.

Dancers **must** arrive to dressing room dressed in their first scheduled costume with hair and makeup done. Students will remain backstage for the entire performance. After the show, class moms will be able to release dancers to parents or guardian. Parents are not allowed to stay in the dressing rooms after the children have been checked in.

➤ **Parents are not allowed to stay in the dressing rooms after the children have been checked in.**

### Special note:

**Please do not attempt to pick up your child during the performance.** All students will be under the supervision of responsible adults and will be safe for the length of the performance. The dressing rooms will be stocked with various activities as well as a video input of the performance so they can watch the recital through direct live feedback. If for any reason you need to pick your child up early, we ask that you email the studio office 2 weeks in advance. This also helps guarantee that students performing in the 2<sup>nd</sup> act of the show have an audience as well.

## PART 10: Recital Photography, DVDs and More

### Recital Photographer

The studio is proud to have back Kevin Garner of Kevin Garner Photography to shoot this year's recital pictures. Mr. Garner photographed the past three years' recital and we had such an overwhelming response to what a great job he did, we knew we had to have him back again! Closer to photo shoot weeks we will have samples of his work in the studio lobby to view.

### Photo Shoot Week

Pictures will be hosted **at the studio during regular scheduled class time, April 25-28 at Lakeway location and April 29-May 5 at Westlake location.** We highly encourage attending your scheduled class time, to ensure your child will not miss the class group photo!

Picture packages and price lists will be available in the studio lobby starting April 2. Pictures must be prepaid at the studio office by April 20 (Lakeway) and April 26 (Westlake)! This will help avoid delays, long lines or your child missing their pictures.

After the group photo shoot, students may choose to have solo portraits made in any or all of their costumes. No individual pictures will be taken unless you order individual shots and have turned in an order form. There is no obligation to purchase photos. Please arrive to class early and ready, since our photo shoots tend to run ahead of schedule.

### Absent or Missed Photos Reschedule

If for any reason you cannot make your scheduled picture, please call the studio office to make an appointment to reschedule during one of the other picture days. Rescheduled pictures will only have individual pictures made.

### Photo Shoot Hair and Makeup

Consider it the same as a performance. All female students may wear makeup: red lipstick, blush, eye shadow (not blue), and mascara. For the boys, a little blush works well. Make-up is not required for younger toddler students.

Uniform hairstyles are required. All female students must wear their hair curly with sides pulled back securely. Be sure to bobby pin back short "flyaways" and use plenty of hairspray.

### Dancer's Closet Special Store Hours

Dancer's Closet will provide extended hours during picture week for all your last minute dancewear needs.

### INSTRUCTIONS: For Pictures

- ✓ Come dressed in your first class costume with hair and make-up already done. **DO NOT WAIT to get ready at the studio, as this will only delay everyone!** Picture schedule is very tight, be on time! The studio will be running on schedule, which does not allow for anyone to be late or for dressing time.

- ✓ If you miss or are late to your scheduled picture time, the studio will still be able to take individual pictures. Contact the studio office to schedule a time.
- ✓ If you take more than one class and would like pictures in all your costumes, just follow your regular class schedule and change into your next costume accordingly. Only these students may change costumes at the studio.
- ✓ Students will also run their recital dances, if time permits, during class time in order to practice in costume. Pictures will only take a maximum of 15 minutes of class time, provided that each student comes ready and on time.
- ✓ Lobby monitors will not be on and viewing windows will be covered during picture week due to students using these studios as dressing rooms.
- ✓ **Absolutely No Dressing in Studio Lobby!**
- ✓ Remember to bring all costume pieces and dance shoes to class with you. Please make sure the student's first and last name is in everything, that way if anything is forgotten we know who it belongs to. Class moms will bring the accessories.
- ✓ Parents will not be allowed in the photo room while pictures are being shot.
- ✓ When ordering pictures please refer to *Recital Class Information* on News Board in studio lobby or you may go to [www.alisadanceacademy.com](http://www.alisadanceacademy.com) to the home page to download a copy of the order form.
- ✓ Where it says "Recital Song Name" on order form you will need to put the name of the song for each class that you are having pictures made. A complete list of classes with their song names will be posted on the news board in the studio lobby and on the studio website. One form will be needed per class. Order forms are available at studio starting April 4.
- ✓ Pictures will be available for pickup at the recital in the auditorium lobby.

## DVD Purchase

The recital will be professionally videotaped. No personal video cameras are allowed in the auditorium. The estimated cost of a DVD is \$38. DVDs will take approximately 8 weeks before they will be ready for pick-up; the studio office will send an e-mail as soon as they arrive. Order forms are available at the end of this handbook.

## Flowers

Show the dancer in your family how proud you are of their accomplishment by giving flowers! Types of flowers and prices are available to view on order form at the end of this handbook.

- ✓ **To insure you have flowers for the day of the recital, pre-orders must be turned in by May 5.**
- ✓ Spring Bouquets will be for sale at the recitals on a first-come-first-serve basis. **ONLY CASH** will be accepted on recital day.
- ✓ Checks (payable to Alisa's Dance Academy), cash, MasterCard Visa and Discover will be accepted on pre-orders.
- ✓ Flower pick-up will be located in the front lobby of the auditorium on recital day.

## PART 11: Recital Policies

### Video and Photography

Parents or guardians may videotape or shoot photographs of their children at the studio rehearsals May 11-24. Due to the large number of cameras, no electrical outlets will be available, so be sure your batteries are fully charged. **Please note: No video or photography will be allowed at the recital.** Security will ask you to bring any cameras back to your car.

## Auditorium Rules

No eating or drinking is allowed in the auditorium or dressing rooms. When they are not onstage, dancers must remain in the dressing rooms with their class moms during the recital.

## Backstage

Family members and friends don't belong backstage or in the dressing rooms during the recital. The same rule applies during intermission and after the show. There is a lot of backstage activity in a limited space, and dressing rooms are a private area. Please remind your family and guests to be respectful of these areas. Those who wish to greet a performer after the show or present flowers should do so in the lobby areas. Men, we ask that that you please stay out of all dressing room areas.

➤ **No video or photography will be allowed at the recital.**

### TIPS: Audience Etiquette

- ✓ Once the show has begun, ushers will not allow audience members to get up and down from their seats.
- ✓ No one will be permitted to leave the auditorium while dancers are on stage. We ask that you stay seated while dancers are on stage!
- ✓ Please stay out of aisles, this is a fire hazard.
- ✓ No food or drinks allowed.
- ✓ **It is respectful to the performers and etiquette for all audience members to stay until the end of the show.**
- ✓ Be sure to have cellular phones silenced.
- ✓ No videotaping or flash photography during performance.
- ✓ Please encourage dancers and show your appreciation with applause, especially when they perform a step that shows difficulty and/or is challenging.
- ✓ No screaming out performers names.

## PART 12: Volunteer Information

### Recital Volunteer Information

Anyone interested in volunteering to help backstage is welcome! A volunteer form is required and is included in this handbook. There will be detailed information for all volunteers, and all must abide by the policies set forth by Alisa's Dance Academy. The recital weekend is a hectic experience; all volunteers must work in a cooperative manner at all times. Our backstage managers work very hard to put an efficient system in place, and we ask that all volunteers rely on their experience and follow their instructions.

All volunteers will receive an identification badge on day of recital from "Dressing Room Manager", which will need to be worn in the theater at all times. Please do not bring guests, including children, with you while you are volunteering. Deadline to sign-up is March 1.

### Backstage Moms

Backstage Mom's (BSM) are needed for each class to supervise the dancers. They will be able to watch their children perform from the audience. Class moms must assure that each child in her care is safe and accounted for. They are responsible for making sure that each child is in the proper costume, has the proper accessories and shoes and is backstage at the appropriate time. BSM are also responsible for meeting all children back at the dressing room immediately following their performance.

The number of volunteers needed for each class will be determined by the number of students (1 to 6 students = 1 volunteer; 7 or more students = 2 volunteers).

If there are too many volunteers for one class, some may be asked to work with children from another class. During their class' performance, class mothers leave the students with a backstage volunteer and watch the dance from the auditorium. Class moms are not allowed to enter the stage area. Due to high activity going on backstage and in the wings, only dance teachers and assistants will be allowed in the wings.

Sign-up begins March 1 for backstage moms. Please see your class teacher in order to sign-up, not the studio office. Teachers will be giving out additional detailed information as we near the recital date.



# 2011-2012 Costume Order Form

1 Order Form per Student Please

**REQUIRED FORM** (whether participating or **NOT** in Spring Recital)

## STUDENT'S INFORMATION:

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

STUDIO LOCATION:  LAKEWAY or  WESTLAKE  I do  I do not wish for my child to participate in the Spring Recital

REQUIRED PARENT/GUARDIAN:  \_\_\_\_\_ Ph# \_\_\_\_\_ Email \_\_\_\_\_

(Signature)

By signing above, I (parent/guardian) named above, understand all responsibilities and commitments required in order to participate in the Spring Recital 2012. I (parent/guardian) named above, understand that if I turn this order form in after Oct. 15 and/or without payment that I must pay a late fee of \$5 per costume. I also understand that if my costume(s) are ordered late (on or after Dec. 1) that costumes are not guaranteed by **recital pictures** and are **only guaranteed for the recital performance** and that I am responsible for paying an additional \$5 per costume for rush delivery (a total of \$10 per costume).

## HOW TO ORDER COSTUMES:

Under the "Add Class Number" column below write in class number(s) for the appropriate classes you are currently registered in and would like to participate in the recital for. Class numbers not written in or not paid for will not be ordered, even if you are enrolled in the class. The studio is not responsible for any costume form mistakes made on behalf of the parent and/or student.

CLASS	COSTUME PRICE	CLASS NUMBER <i>see class schedule for appropriate #</i>	Recital #	CLASS	COSTUME PRICE	CLASS NUMBER <i>see class schedule for appropriate #</i>	Recital #
COMBO	\$58			LYRICAL	\$63		
LITTLE DREAMERS	\$68			HIP HOP	\$63		
BALLET	\$63			MUSICAL THEATER	\$63		
TAP	\$63			POINTE	\$63		
JAZZ	\$63			ADAPC	\$70		

Free ADA Recital T-shirt for participating students:

\_\_\_YS \_\_\_YM \_\_\_YL

\_\_\_AS \_\_\_AM \_\_\_AL \_\_\_AXL

\$12 for additional t-shirts

Costume Total \$ \_\_\_\_\_

Add \$5 (late fee) per costume for costumes orders turned in: **Oct. 16<sup>th</sup>-Nov. 30<sup>th</sup>** \$ \_\_\_\_\_

Add \$10 (late/rush fee) per costume for costumes ordered turned in: **Dec. 1<sup>st</sup>-Jan. 31<sup>st</sup>** \$ \_\_\_\_\_

**RECITAL PERFORMANCE FEE CHOICES:** You **Must**  one of the following below (\$55 pp/\$80 per family)

Pay NOW with my costume order \$ \_\_\_\_\_

POSTDATED CHECK (dated for 2/15/12), must be turned in with costume order form TODAY!

Setup a CREDIT CARD auto debit for 2/15/12

**Total Amount Due \$ \_\_\_\_\_**

Please charge my COSTUMES to my credit card on file (cards not renewed for Fall 2011 are no longer valid)

### FOR OFFICE USE ONLY:

Due 10/15/11: Amt Due \$ \_\_\_\_\_ Paid \$ \_\_\_\_\_ Pmt. Type \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Bal. \$ \_\_\_\_\_

Due 11/15/11: Amt Due \$ \_\_\_\_\_ Paid \$ \_\_\_\_\_ Pmt. Type \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Bal. \$ \_\_\_\_\_

Due 12/15/11: Amt Due \$ \_\_\_\_\_ Paid \$ \_\_\_\_\_ Pmt. Type \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Bal. \$ \_\_\_\_\_

PF Due 02/15/12: Amt Due \$ \_\_\_\_\_ Paid \$ \_\_\_\_\_ Pmt. Type \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Bal. \$ \_\_\_\_\_

B \_\_\_\_\_ W \_\_\_\_\_ H \_\_\_\_\_ G \_\_\_\_\_ I \_\_\_\_\_ MB QB QB MEM PF QB ACCB PF MAST CB LO EX